



2022 Apollo Projects Division II Swimming Competition

Sunday 8 – Thursday 12 May 2022

Moana Pool

60 Littlebourne Road, Roslyn, Dunedin 9010

Event Information Booklet

Contact Information

Chloe Francis

Event Manager

events@swimming.org.nz

Updated: 21 April 2022

This is a living document and amendments may be made. The information in this booklet is correct at the time of publishing. Swimming New Zealand will not be held liable for any costs and expenses incurred by

any person following changes to the information outlined in this booklet. Swimming New Zealand reserves the right to use discretion and make adjustments to the contents and rules outlined in this document.

For the latest information, please check the event page on the Swimming New Zealand website to ensure you have the up-to-date version.

Purpose

The event sees age group swimmers aged 13 – 18 years have an opportunity to swim at a national event. This competition has a fun element with an opportunity for swimmers to race at the end of the training cycle.

Good Sports

Please note that this is a Good Sports event. Swimming NZ is proud to partner with and join the Good Sports movement. This program aims to help parents provide the best sporting experience to their kids.

[Click here to learn more about Good Sports](#)

Covid-19 Protection Framework Protocols

Please note that following the government announcement on Wednesday 13 April that the country is returning to Orange, this event has returned to the normal structure of heats and finals across the 5 day competition.

[For more information regarding our Contingency Plans, please click here](#)

By swimmers entering this competition, they are understanding and accepting the risks involved in attending events in the current climate. SNZ strongly encourages all clubs to have a contingency plan in place for if a member of their travelling party becomes sick during the event.

All personnel and swimmers are encouraged to always wear a mask while in the venue, except when in the pool. Masks will be provided if requested. SNZ will continue to follow government guidelines regarding hosting events under the Covid-19 Protection Framework.

SNZ will also continue to follow the Moana Pool protocols.

Please refer to our website regarding SNZ's policy surrounding a positive case at an event.

Entry Information

Swimming New Zealand policies and the New Zealand swimming rules govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

Entries	Timeline
Entries Open	Tues 15 March
Individual Entries Close	Tues 19 April at 11.59pm
Relay Entries Close	Tues 26 April at 11.59pm

Entry Process

All entries must be submitted via the SNZ Fast Lane page. Individuals will be able to access and complete their entries online via their Fast Lane.

There is no limit on the number of individual event entries.

Late entries will be accepted for 24hrs only via the Fast Lane page. A late entry fee will be applied in addition to individual entry fees.

Qualification Criteria

Age as at 30 April 2022.

The qualifying period is from 1 January 2021 to 12 April 2022.

Swimmers must be 13 years or above but under 19 years as of 30 April 2022.

The qualifying times are 25m short course times. Long course conversions can also be used. All swimmers shall only enter qualified events.

Due to limited opportunities to swim, results from either development or designated meets can be used as qualifying times from within the qualifying period.

Individual entry times will be generated by the SNZ Database. Performances from international, regional and local competitions not held within the database will not be eligible for use to enter this competition.

A swimmer who has qualified for or swum an event at either the 2022 Apollo Projects NZ Swimming Championships or the 2022 Apollo Projects NZ Age

Group Swimming Championships is not eligible to enter that respective event at the 2022 Apollo Projects Division II Swimming Competition.

Entry Fees

Location	Individual Entry Fee	Relay Entry Fee
Domestic	\$23	\$30
International	\$25	\$35

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers. Clubs that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctor's certificate is supplied.

International Entries

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. This need to be emailed to entries@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Event Specifications

Groups/Pods

Please note that following the government announcement on Wednesday 13 April that the country is returning to Orange, we no longer will implement groups/pods across the competition. Heats and finals will take place in the same manner as the 2021 competition took place.

Age Groups

The age groups are restricted to 13 years, 14 years, 15 years and 16 – 18 years.

Events

Please note that following the government announcement on Wednesday 13 April that the country is returning to Orange, we have re-instated the 400m Freestyle, 400m Individual Medley, 800m Freestyle and 1500m Freestyle to the event schedule. These events will be conducted as timed finals, with the fastest timed final in the evening.

Day 2 = 1500m Freestyle (male, female)

Day 3 = 400m Freestyle (male, female)

Day 4 = 400m Individual Medley (male, female)

Day 5 = 800m Freestyle (male, female)

Heats

All heats will be seeded as per SW Rule 3.1.1.8. Where there are two or more heats, they shall be seeded with the last heat having the fastest swimmers, the heat preceding the last heat shall consist of the next fastest swimmers, etc. Lanes shall be assigned in descending order of submitted entry times within each heat, in accordance with the pattern outlined in SW Rule 3.1.2.

Finals

Finals will be the top 8 swimmers and swum as age groups: 13 years, 14 years, 15 years and 16-18 years.

Timed Finals

The 400m IM, 400m free, 800m free and 1500m free for both males and females will be swum as timed finals with the only the fastest timed final swum in the final's session of that particular day. Lanes shall be assigned in descending order of submitted entry times within each heat, in accordance with the pattern outlined in SW Rule 3.1.2.

Para Athletes

The 2022 Apollo Projects Division II Swimming Competition will not have Para races as part of the event schedule. However, Para swimmers may compete if they achieve the qualifying times for each respective event. Please note that Para races for the 13 – 18 years age category are available at the 2022 Apollo Projects NZ Age Group Swimming Championships.

If you have any questions regarding Para racing, please contact Disability & Para Swimming Participation Manager, Cameron Leslie, on cameron@swimming.org.nz.

Relays

Please note that relays have returned to the program following the government announcement on Wednesday 13 April that the country is returning to Orange.

Day 1 = 4 x 50m Freestyle Relay (male, female)
 Day 2 = 4 x 50m Freestyle Relay (male, female)
 Day 4 = 4 x 100m Freestyle Relay (male, female)
 Day 5 = 4 x 100m Medley Relay (male, female)

Any swimmer entered in an individual event can represent their club in the relays.

Psych Sheets

Psych Sheets will be posted on the event webpage as soon as possible after entries close.

Corrections and changes to psych sheets are to be sent to entries@swimming.org.nz by 11.59pm Sunday 24 April 2022.

Any changes made after the final psych sheets are published will not be updated online, but will be completed and updated on the SNZ event file.

Event Information

Opening Hours

Following the government announcement on Wednesday 13 April that the country is returning to Orange, the pool will be available on Saturday 7 May as a warm-up preparation day. Clubs will need to book their own lane space by emailing Ronel Cook on Ronel.Cook@dcc.govt.nz

Competition	Heats	Finals
Sun 8 May	7.30 (gates)	16.00 (gates)
	9.00 (comp)	17.30 (comp)
Mon 9 May	7.30 (gates)	16.00 (gates)
	9.00 (comp)	17.30 (comp)
Tues 10 May	7.30 (gates)	16.00 (gates)
	9.00 (comp)	17.30 (comp)

Wed 11 May	7.30 (gates)	16.00 (gates)
	9.00 (comp)	17.30 (comp)
Thurs 12 May	7.30 (gates)	16.00 (gates)
	9.00 (comp)	17.30 (comp)

Clubs/regions that wish to train outside of these times will have to organise their own times with the pool and pay entry. Lanes should be booked in advance.

Results

Swimming New Zealand will have live results via the SNZ website and Live Timing. The results for each event will be uploaded once the event has been signed off. Live Splits and results can also be found via the MyTogs app – [click here to download](#)

Spectators & Ticketing

Following the government announcement on Wednesday 13 April that the country is returning to Orange, spectators will be permitted to attend the competition. Ticket sales will go on sale via Humanitix on Saturday 23 April at 9am.

Livestreaming, Photography & Videography

This event may be livestreamed, this will be communicated closer to the event via our social media platforms and website.

Photos and videos will be taken throughout the competition. All athletes and spectators have agreed to allow photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ. If you have any concerns, please contact the Event Manager.

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.

Merchandise

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline on their online store and from their pop-up store that will be located outside the venue. More details

to come closer to the event. Find everything you need on their website www.teamline.co.nz

Parking

Parking is limited at the Moana Pool facility. Please try and limit the number of vehicles you travel into the meet.

Athlete Information

Pool Access

Access to the pool for all swimmers is via the swimmer's entrance behind the dive tower, **at the time listed on the opening hours table.**

Accreditation must be presented to gain access at every session. Lost accreditation can be replaced at a cost of \$15.00 via the accreditation booth at the swimmer's entrance.

Warm-Up Procedure

Swimmers will have an 80-minute warm-up available prior to each session. Please follow the lane signs instructions for everyone's safety. Swim down will be available in the non-competition end 25m pool during competition time.

Athlete Seating

There will not be a seating plan this year. We ask clubs to be considerate of the space they sit in and ensure they only use space appropriate for their club size.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation may not be permitted to swim.

Marshalling Process

Self-marshalling will be employed during the heats sessions. Swimmers are asked to be in the marshalling area 2 heats prior to their event. For all 50m events swimmers need to be in the marshalling area 4 heats prior to their event.

For finals sessions swimmers will need to marshal to the left of the dive well 4 races before their event.

SNZ encourages all swimmers to always keep a 2m distance.

Winner Interviews

There won't be any scheduled winner interviews.

Victory Ceremonies

Victory ceremonies will take place during the final's session. All swimmers must make sure they wear the following items of clothing onto the podium

- Club t-shirt or jacket
- Shorts/trousers/skirt
- Closed shoes

All ribbon winners need to be present at the victory presentation area at least 3 minutes before ribbon presentations begin.

Coach & Team Managers Information

Following the government announcement on Wednesday 13 April that the country is returning to Orange, team managers will now be permitted to apply for accreditation.

Accreditation

All coaches and team managers who want access to the pool deck will need to apply for an accreditation.

Accreditation must be always worn, around the neck, to gain access to and remain in the coach's room. No accreditation no entry. Lost accreditation can be replaced at a cost of \$15.00 each.

Date	Deadline
Applications Open	15 Mar
Applications Close	19 Apr at 11.59pm
Late Applications Close	24 Apr at 11.59pm

A link to apply for coach and team manager accreditation will be available on the event webpage closer to the opening date, with this page providing more details regarding gaining accreditation.

Please note: late applications will incur a \$50 late fee for each individual

Accreditation Criteria

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the

Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer member and must have a Police Vetting check completed on their SNZ profile. They are not permitted to be undertaking any coaching on pool deck.

Photo accreditation will be incorporated for this event, so a headshot or passport photo will be required to be included as part of the application process.

Anyone without accreditation will need to purchase a spectator ticket.

Pool Access

Coaches & Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the door near the dive tower at the eastern end and up the stairs, **at the time noted in the opening hours table**. Accreditation must be presented to gain access. If you do not have a valid pass you will be required to pay the appropriate admission fee. Lost accreditation can be replaced at a cost of \$15.00 via the accreditation booth.

Managers Meeting

We will be hosting a compulsory Team Managers meeting on Saturday 7 May at 5.30pm via zoom

Meeting ID: 851 7804 1854
Passcode: 182450

Team managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club must have at least one representative at the meeting or watch the meeting at a later time to ensure all information is delivered back to the swimmers.

Team Event Packs

Team event packs can be collected from the ticketing and accreditation booth located at the start of the first session by each team manager.

Withdrawals

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals for

session one submitted after the meeting will incur a withdrawal fee.

For timed finals the SNZ Policy 008 will apply.

For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Withdrawals from evening final races will be required to be submitted 30 minutes from posting of event results.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager to the resolutions desk within 30 minutes following the DQ announcement. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The swimmer may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Session Programmes

There will be no paper programmes at the event. Swimmers will be able to view a programme by scanning the QR codes that will be placed around poolside.

Timelines

Timelines will be included in all session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmer's responsibility to be in the marshalling area at the appropriate time (i.e. 2 heats before the scheduled race).

Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and

club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Opening Ceremony

An opening ceremony will be held at the start of Session 2 on Sunday 8 May starting at 5:15pm.

Themed Session

Comic Book & Superhero Theme

To celebrate the competition, there will be a themed session on Thursday. There will be prizes awarded for best dressed.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Points & Awards

The following points system will be used for the 2022 Apollo Projects Division II Swimming Competition:

Points for Age Finals (individual and relays)

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

Trophies will be announced over our social media platforms.

Denis Blundell Trophy – Top Region
Top Club

Medical Information

Service	Address	Phone
Dunedin Urgent Doctors (A&E)	18 Filleul St, Dunedin	03 479 2900
Dentistry on Highgate	289B Highgate, Roslyn	03 474 0029
Unichem Roslyn Pharmacy	287A Highgate, Roslyn	03 477 9793
X-Ray, Pacific Radiology	162 Great King St, Dunedin	0800 505 909
Roslyn Physio	287 Highgate, Roslyn	03 477 1744
Dunedin Hospital	201 Great King St, Dunedin	03 474 0999
Emergency – Fire, Police, Ambulance		111
AED	Moana Pool, First Aid Room	